Preparation:

- Activate/build background knowledge about the task: ¿Quién ha estado en un hotel? ¿Qué tuviste que hacer para pedir una habitación? ¿Qué preguntas te hicieron (o a tus padres)?
- Discuss cultural issues relevant to task: In some hotels there is a policy that requires guests staying overnight to fill out an official form and present some sort of picture ID. After completing the form, guests may register for a room. In some hotels breakfast is included and there is air conditioning and television in the rooms. In other hotels, especially in Europe and Latin America, several rooms share the same bathroom, located at the end of the hallway.
- Brainstorm language needed to accomplish task (refer to phrases and vocabulary in Visitor’s Guide to Españolandia)
- Model pronunciation of phrases and vocabulary

Practice:

- Review Visitor’s Guide in pairs
- Conduct role plays in pairs. The following situation may be useful for more advanced students:

  Hotel clerk: The rooms facing the ocean have a problem with the electricity. You don’t want to tell that to the guests but you want to convince them to stay in the inside rooms.
  Guest: You came to this hotel because you love to see the ocean from your room.

- Prepare a skit

Presentation:

- Call on a few pairs of students to present their role plays to the class.
- Create a hotel front desk with guests checking in and out and asking different questions. You may have several receptionists with different tasks (one collects the keys, another one checks on extra expenses—telephone, movies, meals...—, another one receives the payment...)