Cooperating Teacher Expectations

The following guidelines will help make your student's experience more enriching, educational and successful:

- Make classes available for instruction, beginning the first day of student's teaching assignment (Student is required to complete 8/16 weeks of teaching)

- During the first week, observe at least the first two full days of teaching. Thereafter, as you feel confident with the student's teaching, allow her to teach alone. However, continue to observe and give feedback in at least one class per day;

- Make yourself available daily to discuss questions and concerns that may arise for the student;

- Require written lesson plans for every class. Review student lesson plans and behavioral objectives; give suggestions and guidelines for improvement when called for;

- In addition to daily feedback, evaluate/discuss the student's overall progress at the end of each week. Openly discuss any concerns you might have. Identify strengths and areas for improvement;

- When student has been teaching for approximately 5 weeks, complete a mock evaluation of her progress using the university evaluation form provided by the student. Discuss with the student and University Supervisor. At the end of her teaching assignment, complete a final evaluation of her performance and discuss the results with the student;

- Contact the University Supervisor immediately if significant concerns arise regarding your student teacher's performance.