Applications to the Spanish Teaching Major are accepted once each Fall and Winter semester.

**Application Deadlines:**
- Feb. 28 at 5 p.m.
- Oct. 31 at 5 p.m.

**First steps:**
- Declare a Spanish Teaching pre-major by contacting Kamee Nuzman in the Liberal Arts Advisement Center (JFSB 1041) at 801-422-3541.
- Next, complete FLANG 276: Exploration of Teaching Foreign Languages (offered on the first block during Fall and Winter semesters).
- Finally, apply to the Spanish Teaching major through Educator Plus (application procedures are explained during FLANG 276).

**The application committee will review:**
- Application form (submitted on https://educator.byu.edu/)
- University transcripts (GPA of 2.7 or higher, preference given to students with 3.0+)
- Test scores (reading, math, and writing scores for EITHER the ACT, the SAT, or the Praxis Core--have your scores sent to BYU)
- Two letters of recommendation (submitted on https://educator.byu.edu/)
- WebCLIPS Diagnostic Test (taken through http://webclips.byu.edu)
- Controlled Writing Sample (submitted through Learning Suite during FLANG 276)
- 5- to 7-minute teaching demonstration video (submitted on https://educator.byu.edu/)
- You will be notified of the committee’s decision by e-mail before the end of March.

Click to see:

> Spanish Teaching major program requirements
> Spanish Teaching minor program requirements
Instructions for Applying to the Spanish Teaching Major
Revised 3/22/2021

Detailed instructions for preparing your application materials:

1) Take the ACT, SAT, or Praxis Core. (Be sure to have your scores for reading, math, and writing sent to BYU).

2) Declare a Spanish Teaching Pre-major in the Liberal Arts Advisement Center. (Contact Kamee Nuzman at kamee_nuzman@byu.edu for more information.)

3) Get fingerprinted and pass an FBI background check through the McKay School: https://education.byu.edu/advisement/fingerprint

4) Complete FLANG 276 with a grade of C or better.

5) Make sure you have a GPA of at least 2.7 or higher, with no grades lower than a C in Education or Spanish courses.

6) Obtain two letters of recommendation.
   • Ask two people to write you letters of recommendation.
     o The letters should be written by individuals who know you, your work habits, and your experience well.
     o At least one letter should come from someone in the Spanish teaching profession.
     o Letters from someone who has seen you teach are the most beneficial.
     o Letters should NOT be written by people who are related to you.
     o Recommenders may use the Recommendation Form (included below), or simply write a paragraph explaining why they feel you would be a good candidate for the Spanish Teaching Major Program.
     o You cannot submit letters from a member of BYU’s Spanish Pedagogy Section because they will be reviewing your application (i.e., Dr. Blair Bateman, Dr. Mike Child, Dr. Nieves Knapp, Dr. Rob Martinsen, Dr. Cherice Montgomery, Dr. Greg Thompson, or Professor Yvette Rivera).
     o Submit the e-mail addresses of those who will write your letters to Educator and the system will send them instructions for how to submit the letters.

7) Take the Spanish WebCLIPS Diagnostic Test online at http://webclips.byu.edu.
   • Scroll down and click on “Personal use.”
   • Next, click on “Spanish.”
   • You will then be asked to choose among a number of options. Choose the OLD Spanish CLIPS (not the new one).
• Take all four parts of the Diagnostic Test.
• At the end of each section, a summary page will show you your results.

8) Complete the Spanish controlled writing sample.
   The controlled writing sample is intended to demonstrate your ability to write
   spontaneously in Spanish, as well as your thoughts about the teaching profession.
   • Follow the instructions given to you by your FLANG 276 course instructor for
     obtaining the writing prompt through Learning Suite.
   • Obtain the writing prompt.
   • Respond to the prompt in Spanish.
   • Bring a hard copy of a Spanish-English dictionary to refer to as you write. Please do
     not refer to any other resources.

9) Upload a teaching demonstration video to YouTube.
   • Select a topic typically found in a Spanish 1 textbook (i.e., a cultural topic, a
     simple grammatical concept, or thematic vocabulary).
   • Prepare a 5- to 7-minute lesson on the topic.
   • Film yourself teaching the lesson in Spanish.
   • You may make your video in any classroom setting, and you may use friends or
     family as “students.”
   • Upload your video to YouTube (see instructions at the end of this packet for
     details).
   • Paste the link into the application form on Educator.

10) Sign up for an Educator account:  https://educator.byu.edu/

11) Complete the Spanish Teaching Major application form on Educator.

12) Meet with your academic adviser (Kamee Nuzman, kamee_nuzman@byu.edu) so that
    she can verify your university credits on Educator and sign off that you are ready to
    submit your application.
Instructions for Applying to the Spanish Teaching Major  
Revised 3/22/2021

The worksheets below will help you to gather the materials you need to complete your application to the Spanish Teaching Major

**PERSONAL INFORMATION SHEET**

<table>
<thead>
<tr>
<th>Surname</th>
<th>First Name</th>
<th>Middle or Maiden</th>
<th>Student ID #</th>
<th>Total # of Credit Hours Completed</th>
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</thead>
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Current mailing address (All information pertaining to your Spanish Teaching major program will be sent to your current mailing address. Please advise the Spanish Department of any change in that address.)

**LOCAL ADDRESS:**

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<tr>
<th>Number and Street</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
<th>Local phone</th>
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</thead>
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**PERMANENT ADDRESS:**

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<th>Number and Street</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
<th>Permanent phone</th>
</tr>
</thead>
</table>

Email address: __________________________________________

**URL for teaching video on YouTube:**

__________________________

Intended Teaching Minor Subject: ________________________________

Semester that you took FLANG 276 _____________ Instructor: _____________ Grade: _____________

Anticipated Graduation Date: _______________________________________
Instructions for Applying to the Spanish Teaching Major
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Please list all UPPER-DIVISION SPANISH classes you have taken:

<table>
<thead>
<tr>
<th>Course Number/Title</th>
<th>Instructor/Professor</th>
<th>Semester/Year</th>
<th>Grade</th>
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Please list any EDUCATION classes you have already taken:

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</table>
LETTER OF RECOMMENDATION 1

Applicant’s Name ________________________________________________________

☐ I hereby waive my right to review this recommendation. ___________________________ (Applicant’s signature)

☐ I DO NOT waive my right to review this recommendation. ___________________________ (Applicant’s signature)

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This person is considering a major in the Spanish Teacher Education Program at BYU intending to become a secondary school Spanish teacher. Please rate this person on the following traits compared to other similar people you have known.

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<thead>
<tr>
<th>Trait</th>
<th>Top 2-3%</th>
<th>Top 10%</th>
<th>Top 25%</th>
<th>Middle 50%</th>
<th>Lower 25%</th>
<th>Unable to Evaluate</th>
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</thead>
<tbody>
<tr>
<td>Dependability</td>
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<td>Teachableness</td>
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<td>Ability to communicate orally in Spanish</td>
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Would you want this person to teach your teenager or grandchild who is a teenager? Please explain.

Additional comments:

_________________________________________    ________________________________________________

Recommender’s Full Name (please print)        Date

_________________________________________ ________________________________________________

Position or connection to applicant           School or Company

______________________________________________

Recommender’s Signature
Applicant’s Name ________________________________

☐ I hereby waive my right to review this recommendation. ________________________________ (Applicant’s signature)

☐ I DO NOT waive my right to review this recommendation. ________________________________ (Applicant’s signature)

This person is considering a major in the Spanish Teacher Education Program at BYU intending to become a secondary school Spanish teacher. Please rate this person on the following traits compared to other similar people you have known.

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Would you want this person to teach your teenager or grandchild who is a teenager? Please explain.

Additional comments:

____________________________________________________________________________________

Recommender’s Full Name (please print) ________________________________ Date ________________________________

Position or connection to applicant ________________________________ School or Company ________________________________

Recommender’s Signature ________________________________
Instructions for Applying to the Spanish Teaching Major
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Instructions for uploading teaching video to YouTube

The following steps will explain how to upload your video to YouTube so that it will only be viewable by those to whom you give the URL.

1. Create your video according to the specifications provided and save it to your hard drive or another location that will be available to you as you proceed. Generally, videos uploaded to youtube.com should be less than 100 mb. Common formats for video are MP.4 or AVI although other formats may be acceptable.

2. Go to www.youtube.com

3. In the upper left hand corner click “create account.”

4. Fill out required info. Write down your username in a separate location or email it to yourself so you don’t forget it.

5. Provide an email address or use an existing Google account.

6. The username you created should appear in the upper right hand corner of the page. Place your cursor over it but don’t click. A menu will appear. Click on “account.”

7. You are now ready to upload your video. Click “upload” on the upper right hand side of the browser.

8. Now click "upload video" in the center.

9. Find your video and hit enter.

10. You should see a blue bar indicating that your video is uploading and telling you how long it will take.

11. Add a title such as your initials in the appropriate box and some information in the description box.

12. Now click on the “category” drop down box and choose “education.”

13. Under privacy choose “unlisted.”

14. When the video is done downloading, click on “save changes.”

15. Below, under “Sharing Options,” **copy the web address in the box “URL” and paste it into the application form on the following page** (or hand write it legibly).

16. **Copy and paste this URL into the address bar of a browser and make sure that it works.** Are you able to hear and see your video clearly? If you can’t, it is likely the committee reviewing your application will not be able to either.

17. Paste the URL into the appropriate box in your application on Educator.